

NORTH CAROLINA PARALEGAL ASSOCIATION, INC.

30th ANNUAL MEETING & SEMINAR MARCH 18, 2010 - MARCH 20, 2010



HOLIDAY INN RESORT
WRIGHTSVILLE BEACH, NORTH CAROLINA



1706 N. Lumina Avenue
Wrightsville Beach, NC 28480
1-877-330-5050
(910)-256-2231

<http://www.wrightsville.sunspresorts.com/>



SCHEDULE OF EVENTS

Thursday, March 18, 2010

6:00 - 8:00 p.m.

Early Registration & Exhibitor Exposition

Join us in welcoming our Exhibitors with light hors d'oeuvres and a cash bar. ID will be required for purchase of alcoholic beverages.

Friday, March 19, 2010

7:30 - 8:15 a.m.

Registration & Continental Breakfast

8:15 - 8:30 a.m.

Welcome Remarks - President, Patti F. Clapper, CLA, NCCP

8:30 - 9:30 a.m.

GENERAL SESSION

Erik Mazzone, The North Carolina State Bar

Lee Rosen, The Rosen Law Firm

"60 Technology Tips in 60 Minutes"

9:30 - 9:45 a.m.

Break - Visit with Exhibitors

9:45 - 10:45 a.m.

CONCURRENT SESSION A

Robert A. Beason of Beason & Ellis Conflict Resolution, LLC

"Making The Most Of Mediation"

CONCURRENT SESSION B

David Parker and Leighton Roper

"HIPAA, HI-TECH, and Why You Should Give a Heck."

10:45 - 11:00 a.m.

Break – Visit with Exhibitors

- 11:00 - 12:00 p.m. **CONCURRENT SESSION A**
Lynne DeVenny, Winston-Salem, NC
“Preparing for Mediations and Hearings in Workers Compensation Claims and Valuing Workers Compensation Claims”
- CONCURRENT SESSION B**
Matthew St. John, Westlaw
“Changes and Current Updates to Westlaw Software”
- 12:00 - 1:30 p.m. **LUNCH**
- 1:30 - 2:30 p.m. **GENERAL SESSION**
Debbie Lawrence; Huseby, Inc., Charlotte, NC
Camille Stell; Lawyer’s Mutual, Cary, NC
Trends Affecting the Paralegal Profession: A Discussion of Challenges and Solutions
- 2:30 - 3:00 p.m. **Break/Set Up for Annual Meeting**
- 3:00 - 3:15 p.m. **Registration for Annual Meeting**
- 3:15 - 5:15 p.m. **Annual Meeting – Election of Officers**
Both members and non-members are encouraged to attend.
- 6:30 - 7:15 p.m. **Dinner** (*Dress is business casual*)
- 7:15- 7:30 p. m. **Introduction of Officers for 2010-2011**
- 7:30-8:00 p.m. **Guest Speaker, Vickie Voisin, ACP**
- 8:00 p.m. - until **Special Music provided by “The Corpus Derelicts”**

Saturday, March 20, 2010

- 8:30 - 9:30 a.m. **CLA/CP Breakfast (NALA Certified CLAs and CPs ONLY)**
Linda Wolf, ACP; NALA President
- OR* Breakfast on your own.
- 9:30 - 10:30 a.m. **CONCURRENT SESSION A**
Giovanni Masucci, National Digital Forensics
Digital Evidence Is Involved In Your Case: So What’s the Next Step?
- CONCURRENT SESSION B**
William Thompson
“The Top Five Mistakes Legal Professionals Make When Constructing their Own Financial Plan for the Future”
- 10:30am - 11:00 a.m. **Break (Hotel Checkout is at 11AM)**

- 11:00 - 12:00 p.m. **GENERAL SESSION (ETHICS SESSION)**
Judge Ola M. Lewis, Senior Resident Superior Court Judge, Brunswick County, NC
“An Ethical View from the Bench”
- 12:00 p.m. **Closing Remarks and Door Prizes**
(must be present to win)

CONTINUING LEGAL ASSISTANT EDUCATION CREDIT:

- This seminar meets the requirements of the Certifying Board of the National Association of Legal Assistants, Inc. for 6.0 hours of Continuing Legal Education units toward maintenance of the Certified Legal Assistant credential.
- This seminar has also been approved by the North Carolina State Bar Board of Paralegal Certification for Continuing Paralegal Education in the amount of 6.0 hours of general CPE credits including 1.0 hour professional responsibility CPE credits. Any NC certification questions should be directed to the North Carolina State Bar’s Paralegal Certification Board.

REFUNDS:

NCPA must commit to fill a specific number of hotel rooms, purchase a specific amount of food, and print seminar materials based upon the number of seminar registrants in mid-March. Due to the fact that we are obligated to pay for these items regardless of whether seminar attendees cancel, we have instituted a Refund Policy. Refunds will be issued under the following conditions:

For refund requests received by March 9, 2010, we will issue a full refund minus a \$10.00 cancellation fee. If we receive your request between March 10 and March 14, we will issue a 50% refund. No refunds will be issued for refund requests received after March 14, 2010.

DISCOUNTS:

Law offices or corporations with three (3) or more paralegals attending the seminar, or three (3) or more paralegal students registering simultaneously, will be entitled to receive a 10% discount on the registration fee only. Discount does not apply to additional lunch or dinner tickets, CLA breakfast, or manuscript purchase. Registration forms and fees must be received simultaneously to ensure proper credit for discount.

MANUSCRIPTS: We give attendees the option to receive the manuscript via email a week prior to the seminar. NCPA believes this is more environmentally friendly as it prevents us from printing a large number of manuscripts that are subsequently unused. We hope that this change will enhance your conference experience while conserving natural resources and respecting the environment. Please be sure to indicate how you would like the manuscript provided to you. **If you do not make a choice, the manuscript will be emailed to you.** If you choose to have the manuscript emailed to you, please note that we will NOT have extra copies to give you when you check in.

FOR MORE INFORMATION, CONTACT

STEPHANIE ELLIOTT-PARK, NCCP
1st VICE PRESIDENT AND ANNUAL SEMINAR CO-CHAIR
(704) 865-4400 or education@ncparalegal.org

MICHELE A. TUTTLE, CLA, NCCP
ANNUAL SEMINAR CO-CHAIR
(336) 793-0816 or education@ncparalegal.org

Join us in celebrating the North Carolina Paralegal Association, Inc.'s 30th Annual Meeting & Seminar at the beautiful Holiday Inn Resort. Mail your registration form today!

Please make your own hotel reservations

<http://www.ichotelsgroup.com/h/d/rs/1/en/hotel/wrgnc?&stopredirect=true>

ONLINE CODE: P69

1-877-330-5050

GROUP CODE: NCPA

Room Rates: Rooms rates are \$134.00 (for a standard room) and \$149.00 (for an oceanfront room), plus tax; deadline for hotel reservations is **FEBRUARY 28, 2010**. When calling to make a reservation, please be sure to designate that you are attending the NCPA Seminar to receive the discounted rate. After the deadline, you are not guaranteed this rate.

Directions:

- From I-40 Exit US 74 East, go approximately 5 miles, cross Intracoastal Waterway Bridge, remain on US 74, turn left on Lumina Avenue, located approx. ½ mile on the right

- From US 74 Follow US 74 to US 76; proceed East, cross Intracoastal Waterway Bridge, bear left on US 74, turn left on Lumina Avenue, located approx. ½ mile on the right

- From US 76 Follow US 76 East, cross Intracoastal Waterway Bridge, bear left on US 74, turn left on Lumina Avenue, located approx. ½ mile on the right

- From US 17 Exit US 74 East, go approximately 5 miles, cross Intracoastal Waterway Bridge, remain on US 74, turn left on Lumina Avenue, located approx. ½ mile on the right

REGISTRATION FORM

NCPA's 30th Annual Meeting and Seminar
March 18, 2010 – March 20, 2010
Holiday Inn Resort, Wrightsville Beach

Registration deadline is March 9, 2010. Please add the late fee if your registration is postmarked on or after this date. Walk-ins are welcome the day of the seminar. Checks should be made payable to NCPA for the total amount of all applicable fees. Your check or credit card statement is your receipt. **We do not send confirmations.** This registration form must be completed and accompany your payment.

Return this form and your payment to: Melissa Stockley-Jones, CP, NCCP
NCPA, Registration Chair
PO Box 36264
Charlotte, NC 28236-6264

NAME:

_____ (This is how your name will appear on your name tag - please be sure to include any credentials such as CP or NCCP.)

ADDRESS: _____

TELEPHONE: _____

E-MAIL ADDRESS: _____

CHECK NO.: _____ ENCLOSED: \$ _____

Is this your first NCPA Seminar?

_____ yes _____ no

CHECK THE CONCURRENT SESSIONS YOU WILL ATTEND:

- Friday, 9:45 a.m. Session A _____ Session B _____ (choose ONE session at 9:45 on Friday)
- Friday, 11:00 a.m. Session A _____ Session B _____ (choose ONE session at 11:00 on Friday)
- Saturday, 9:30 am Session A _____ Session B _____ (choose ONE session at 9:30 on Saturday)

Fees: Check all that apply:

(Registration fee includes manuscript, Friday breakfast, Friday lunch, and Friday evening event):

- _____ \$ 160.00 NCPA or NALA Member* (or Affiliate Member Delegate)
- _____ \$ 245.00 Non-Member
- _____ \$ 65.00 NCPA or NALA Student Member*
- _____ \$ 90.00 Student Non-Member (please include proof of enrollment at a paralegal school)
- _____ \$ 125.00 Paralegal Educator
- _____ \$ 20.00 Additional Friday Lunch Ticket
- _____ \$ 25.00 Additional Friday Dinner Ticket
- _____ \$ 20.00 CLA/CP Breakfast (**NALA certified CLAs/CPs only** – Not applicable to NC Certified Paralegals - please provide NALA Membership # _____)
- _____ \$ 20.00 Late Fee (**must be included if postmarked after 3/9/2010**)
- _____ \$50.00 Manuscript Only (will be mailed after seminar date)

- _____ Please email me the manuscript, my email is _____.
- _____ Please provide me with a manuscript when I check in.

*If you are not an NCPA member but are a NALA member, please include a copy of your NALA membership card showing your status as an "individual member". Contributions or gifts to the North Carolina Paralegal Association, Inc. are not deductible contributions for federal income tax purposes; however, payments may qualify as ordinary and necessary business expenses.